



Construction Management Program IAB Meeting

Friday, 7:30 am – September 30, 2022

In-person meeting @ Pepper Construction

Address: 1850 W. 15th St. Indianapolis, IN 46202

Continental breakfast will be set up in the conference room.

Meeting Minutes

1. Introduction/Attendance: ***We had over 16 attendees.***
2. Approval of August 12, 2022, IAB Meeting Minutes: ***Meeting minutes approved as written.***
3. IAB Status
 - Jared update on financial condition and membership: ***\$34,424.00 in checking. All bills are paid.***
 - New IAB member welcome and IAB introduction: ***Currently 46 members.***
 - ***Financial report was approved as presented.***
4. Status of the 2022 Fall Semester
 - A. Continue in-person mode with an optional mask: ***Said Dr. Koo. He also commented on impending IUPUI name change to IU Indianapolis. No word yet on what Purdue is going to do.***
 - B. New faculty members and course assignments: ***One faculty member has been hired. Bill White will be retiring at end of Spring Semester, 2023. Reaccreditation Renewal will be July 2022.***
 - C. Senior Capstone class: three (3) groups for Fall 2022: ***Marvin commented:***
Need IAB mentors: Team #1-Matt Pfeiffer, Team #2-Jared Redelman, and Team #3-Bill Nagler
 - Capstone presentation schedule
 - Capstone Rehearsal – Nov. 28, 2022
 - Capstone Presentations – Dec. 9, 2022
 - D. CM IAB Career Fair (10 am – 3 pm; Feb 15, 2022, at ET 1st level): ***Dr. Koo commented.***
 - 18 member companies participated, 1 canceled
 - Comments & suggestions (based on 6 respondents from the Fall 2022 feedback survey)
 - Each company had an average of between 10 and 25 students
 - Appropriate dress code
 - Research the company and prepare questions
 - Prepare resume before the event
 - E. CM IAB Course Review: Status of course review: ***Dr. Koo Commented.***
 - CMGT 12000 Materials and Methods (Bill White) → Jared Redelman
 - CMGT 42000 Safety Inspection (Mark Steinhofner) → Austin Boggs
 - CMGT 35000 Material Testing (Marvin Johnson) → Josh Agee
 - CMGT 45000 Structural Systems and Analysis (Moumita Mukherjee) → TBD Spring 2023
 - CMGT 32000 Scheduling and Project Control → Allen Galloway
5. Program Marketing
 - Needs to contact ISCA in early March to secure a table: ***Allen commented that IAB has secured a table for November 17-18, 2022, conference. Allen will be putting out call for volunteers.***
 - Promotional items order status: ***Dr. Koo said that promotional items have been ordered and will be available for conference.***
 - ***It was suggested that IAB organize purchase of polo shirts. If I remember right KP was going to do research on cost.***
 - ***KP said we need to purchase flyer for ISCA Conference. Dr. Koo said he would do this.***

6. ASC student competition – Region 3 Great Lakes Region (Oct. 19 – Oct. 22): **Marvin commented. He said 5 students are interested. He would like one more team. Students will compete in pre-construction or concrete. Competition is in Downers Grove. IAB has committed to contribute \$500.00 for registration.**

- ASCE canceled the Freshman & Sophomore Summits Due to low response rate.
- IUPUI student responses low – may cancel by end of next week, Oct. 7, 2022

7. Future Planning

- CM lab planning: **Dr. Koo commented.**
 - Promotional items for student recruitment for ET124 cabinet: **Dr. Koo said looking for more items for cabinet.**
 - Survey Equipment Funding Campaign
 - IUPUI Learning Environment Grant Proposal for ET 124 renovation: **Matt Ray is leading this effort. Matt said due to funding limits, Capstone Students Huddle Space was taken out. This project is \$50k. Funding coming from: \$25k from university and \$25k from college.**
 - ✓ Grant (up to \$25000) + CM program budget (\$25000)
 - ✓ Submitted by Matt Ray – 9/22/2022
 - ✓ Notification/acknowledgment – Late October 2022

Estimated costs:

- ✓ Priority Furniture budget (\$24,075 - \$29,000) includes 11 work bench tables, 1 adjustable work bench table, 36 student stools, 1 new instructor's stool
 - ✓ Display case budget: \$5500 - \$7000
 - ✓ Space modification budget (\$9,875 - \$16,000) includes relocation of power poles, relocate cabinetry, install new whiteboard, program identification signage
 - ✓ Technologies are not included due to the college budget issue.
- ACCE accreditation schedule: **Dr. Koo commented.**
 - Initial 5-year accreditation from July 2019 through July 2024.
 - 3rd Year Interim Report - due May 1, 2022, → submitted
 - Spring Semester 2023 - Submit ACCE Form A-1: Application for an Accreditation Review
 - Submit Self Study no later than May 1, 2023
 - Schedule Visiting Team between September 1 and November 1, 2023
 - Accreditation Renewal July 2024
 - Hiring an external consultant to support the ACCE report. Charlie McIntyre assisting in accreditation effort. **IAB committed to pay him for this work.**

8. Other Business

- Next IAB meeting schedule and location: **December 9, 2022, 7:30am at IUPUI (Before senior capstone presentation).**