



Construction Management Program IAB Meeting

Friday, 7:30 am – Aug 12, 2022

In-person meeting @ United Consulting (a conference room on the first floor)

Address: 8440 Allison Pointe Blvd, Suite 200, Indianapolis, IN 46250

Continental breakfast will be set up in the conference room.

Meeting Minutes

1. Introduction/Attendance: **16 members attended in person and 4 members attended via zoom/team. Allen mentioned his trip to Vietnam lecturing at 5 universities in three cities on "University Industry Advisory Boards, Growth Management Models. Allen emphasized the minimum activities a IAB performs are:**

--Senior Capstone mentoring and judging

--Mentoring, Job Shadowing

--Job Posting

--Course Reviews

--Fund Student Competitions, Coaching

--ACCE Accreditation Involvement

--Guest Lecturers

--Adjunct Opportunities

--Student Exit Interviews

--Career Fairs

Allen said that we do these activities well and per Dean Russomanno we are the strongest IAB in the College of Engineering. If we want to add to these activities, we will have to increase our managerial efficiency.

2. **IAB Meeting Minutes of April 29,2022 were approved as written.**

3. IAB Status

- Jared updated IAB on financial condition and membership. **There is \$34,684.00 in checking account.**
- New IAB member welcome and IAB introduction. **There are 43 members. 16 individuals. 21 Corporate. And 6 others.**

4. Status of the 2022 Fall Semester. **Dan Koo explained what is happening this semester.**

A. Continue in-person mode with an optional mask

B. New faculty members and course assignments:

- Dr. Song, Kwonsik
 - CMGT 25000 (Mechanical and Electrical Systems): D. Devine
 - CMGT 26000 (Statics): D. Devine
 - CMGT 36000 (Strength of Materials): D. Devine
 - CMGT 43000 (Jobsite management): D. Johnson
- Dr. Mukherjee, Moumita
 - CMGT 37000 (Temporary Structures in Construction): D. Kieser
 - CMGT 45000 (Structural Systems and Analysis): D. Kieser
- David Kieser
 - CMGT 38000 (Infrastructure Planning, Engineering, and Economics): D. Devine
- Brad Bastin
 - CMGT 32000 (Scheduling and Project Control): J. Homer

- C. Senior Capstone class: three (3) groups for Fall 2022

Need IAB mentors: Team #1_____, Team #2_____, and Team #3_____

- Capstone presentation schedule
 - Capstone Rehearsal – Nov. 28, 2022
 - Capstone Presentations – Dec. 9, 2022

Marvin explained capstone program, mentor needs and dates. I believe we did get three volunteers for mentors. I failed to write them down. We will get them on agenda for next meeting.

- D. CM IAB Career Fair (10 am – 3 pm) **September 20, 2022. Since this meeting things have been happening. Companies have signed up for fair. Dan is trying to locate tables within building so that we do not have to rent them. Also, there will be lunch provided that day for company attendees and students. As traditional IAB will pay for lunch.**

- Date and Location
 - Purdue WL (Sept 30, 2022) scheduled
- Comments & suggestions (based on 9 respondents from Spring 2022 event)
 - Each company had an average of between 10 and 25 students
 - Interview schedule per student
 - Dress code (at least button down or polo shirts, no shorts, crocs, and earbuds)
 - Research the company and prepare questions
 - MANY STUDENTS WOULD ASK A QUESTION AND THEN THEIR EYES WOULD WONDER AND SOME EVEN CUT ME OFF MID CONVERSATION JUST TO GET THEIR PAPER SIGNED
 - Remove the credit form. I felt like majority of the students were going to the career fair for extra credit and to get their papers signed. This made employers feel students were not even interested in an internship.
 - Prepare resume book before the event
 - Possibly separated area for talking

- E. CM IAB Course Review

- CMGT 12000 Materials and Methods (Bill White) →
- CMGT 42000 Safety Inspection (Mark Steinhof) → **Austin volunteered**
- CMGT 35000 Material Testing (Marvin Johnson) → **Jared volunteered**
- CMGT 45000 Structural Systems and Analysis (Moumita Mukherjee) →
- CMGT 32000 Scheduling and Project Control → not completed in S 2022 **Allen volunteered**
For next meeting agenda we will update volunteers reviewing courses. FYI ACCE Self Study deadline is May 1, 2023.

5. Program Marketing

- Needs to contact ISCA in early March to secure a table. (Allen did contact. ISCA knows we want a booth.) Will remind them in May. **Allen did contact ISCA and did secure a booth. Now we have to plan what will be in booth, materials to hand out and goodies to give away. The show is November 17-18 at Marriott on East 21st and Shadeland. Charlie in the past bought give aways from Bright Ideas in Broad Ripple. I will follow up with this. Someone mentioned Promotion Lab: Scott Haven.**

6. Job shadowing and Mentoring (Bill, please add your thoughts on this)

7. ASC student competition – Region 3 Great Lakes Region (Oct. 19 – Oct. 22) **IAB giving \$500 for registration.**

8. Future Planning

- CM lab planning
 - Promotional items for student recruitment for ET124 cabinet
 - Survey Equipment Funding Campaign. **Develop email to go out to members for companies to donate to this campaign.**
- ACCE accreditation schedule
 - Initial 5-year accreditation from July 2019 through July 2024.
 - 3rd Year Interim Report - due May 1, 2022, → submitted
 - Spring Semester 2023 - Submit ACCE Form A-1: Application for an Accreditation Review
 - Submit Self Study no later than May 1, 2023
 - Schedule Visiting Team between September 1 and November 1, 2023
 - Accreditation Renewal July 2024

- Hiring an external consultant to support the ACCE report.

9. Other Business

- ***Big thanks to United Consulting for hosting our August meeting.***
- Next IAB meeting schedule and location. ***Next meeting September 30,2022, 7:30 am, Pepper Construction, downtown.***

Respectfully submitted,

***Allen C. Galloway, MPA
IAB Chairman
Triad Associates, Inc.***